

MINUTES OF CITY COUNCIL WORKSHOP MEETING
CITY OF NEW CARROLLTON
DECEMBER 15, 2025

Present were Councilmembers Duane H. Rosenberg, Cynthia Mills, Lincoln Lashley, Briana Urbina, and Agnelli Sybel Malavé; Mayor Phelecia E Nembhard, City Manager Maisha Williams, DPW Director William Barclay, Police Chief Linwood Alston, and City Clerk Kaitlyn Schisler.

I. Call to Order

The meeting was called to order at 7:00 p.m. by Council Chair Rosenberg in the Municipal Center, Room 230.

II. Public Comments

The following members of the public made comment:

- Councilmember Urbina delivered a statement apologizing for her behavior two weeks prior during a discussion about all-resident voting.
- Following Councilmember Urbina's statement, the Mayor addressed the audience and council members, emphasizing the need for civility despite disagreements.
- Cynthia Poles-Suite raised concerns about animal control as well as concerns regarding the City's 72 hour rule.

III. Council Announcements

Council announcements included holiday greetings and updates on community events, including recognition of the city's best-decorated home and the judging of the holiday decorating contest, with awards to be presented at an upcoming council meeting. The cancellation of a scheduled blood drive was noted. Upcoming activities were also highlighted, including a safety study walkabout on December 16th, an event on December 19th, and a council town hall on January 10th at the library.

IV. Boys and Girls Club Discussion

Melody Daniel from the New Carrollton Boys and Girls Club, presented an overview of the organization's growth, programming, and need for continued funding support due to delays in county grant decisions. Councilmembers expressed strong support for providing the requested funding of \$50,000, citing the club's increased enrollment, community impact, and ongoing operations at the Hanko building.

V. Report of Mayor & Department Heads

Reports of the Mayor and Department heads were presented. Chief Alston presented the November Police Report, highlighting calls for service, traffic enforcement activity, stop sign camera study findings, and clarification of ICE non-cooperation. Public Works reported November operations, ongoing tree inventory, and safety concerns under review through the Safe Streets study. The Administration provided updates on yearly accomplishments, completed projects, upcoming events. Council discussed traffic safety, parking enforcement, camera revenue, community engagement, and enforcement policy clarifications.

VI. Review of Bills for November

The bills for November were presented to Council for review and council presented questions for the administration.

VII. Constant Contact and Public Comments

Council discussed how to disseminate answers to questions posed during meetings, suggesting sending the questions and answers via city email to those who request it, rather than utilizing the broader Constant Contact list, as they felt the latter was the wrong audience.

VIII. Dec 17 Meeting; First Monday Meetings

Due to a scheduling conflict with a State Senator's event on December 17, Council reached consensus to move the legislative meeting to 6:00 PM. Council also agreed to change the first legislative meeting of the month from the first Wednesday to the first Monday to align with the Mayor's Motivational Monday and improve staff efficiency.

IX. Code Section 6 Revisions

Councilmember Urbina led discussion on proposed city code edits related to the budget to improve clarity, detail, and alignment with current practices, including enhanced budget presentation and updated amendment language. Council also discussed public hearing notification requirements, noting existing 21-day publication standards, state law requirements, and concerns about ensuring adequate transparency.

X. RFP for Comp Study/Audit/Org Assessment Status

City Manager Williams confirmed that the Request for Proposal (RFP) for the comp study, audit, and organizational assessment is drafted and is being finalized for posting, with a plan for a 30-day submission period.

XI. Public Hearing on All Resident Voting Plans

The Council discussed dates for a public hearing on All Resident Voting. The Council agreed on two public hearings: January 31st and the first council meeting in February (February 2nd).

XII. Budget vs. Actual Report

The Budget vs. Actual Report was presented to the Council. Council received clarification that the variance report reflects budget minus actual expenditures. Discussion also addressed budget amendment practices, with staff explaining audit-recommended internal adjustments via memo while noting the City currently maintains a higher level of Council oversight.

XIII. November Minutes

November Minutes were presented to the Council for review.

XIV. HVAC Contract

The HVAC contract for the Public Works garage was presented to Council, to be voted on at the next Legislative Meeting.

XV. Budget Calendar

A proposed budget calendar for the upcoming fiscal year was presented to Council. Council agreed to list employee salaries by position with a 25% benefits estimate. Resident notifications would occur via the January newsletter.

XVI. Motion to Adjourn

Councilmember Mills made a motion to adjourn the meeting. The motion was seconded by Councilmember Lashley. The motion passed (5-0-0). The meeting was adjourned at 9:08 pm.

Respectfully submitted,

Kaitlyn Schisler
City Clerk

Note: These minutes are a summary of the actions taken by the City Council and do not include all details of the discussions. Please refer to the official meeting video for a complete record.

Agendas and Approved Meeting Minutes can be found at:
<https://www.newcarrolltonmd.gov/AgendaCenter>