

MINUTES OF CITY COUNCIL WORKSHOP MEETING  
CITY OF NEW CARROLLTON  
DECEMBER 17, 2025

Present were Councilmembers Duane H. Rosenberg (virtual), Cynthia Mills (acting Chair), Lincoln Lashley, and Briana Urbina; Mayor Phelecia E Nembhard, City Manager Maisha Williams, DPW Director William Barclay, Police Chief Linwood Alston, and City Clerk Kaitlyn Schisler. Councilmember Malavé was excused.

**I. Call to Order**

The meeting was called to order at 6:01 p.m. by Council Vice Chair Mills in the Municipal Center, Room 230.

**II. Pledge of Allegiance**

Chief Alston led the Council in the pledge of allegiance.

**III. Public Comments**

The following members of the public made comment:

- Mayor Nembhard announced the holiday trash schedule.

**IV. Christmas Decoration Contest Winners**

The Christmas Decoration Contest winners were announced by Mayor Nembhard, and awards were presented.

**V. Vera Weinbach Scholarship Awardees**

The winners of the Vera Weinbach Scholarship were announced.

**VI. Fire Department Grant Announcement**

Mayor Nembhard announced the Fire Department was presented their \$35,000 grant at the tree lighting ceremony.

**VII. Vacancy Report**

The Vacancy Report was presented to the Council in the Agenda Packet. There were no questions.

**VIII. Emergency Ordinance 26-09, Budget Amendment for Boys & Girls Club**

Emergency Ordinance 26-09, Budget Amendment for Boys and Girls Club was presented to Council. There were no questions.

**IX. Future Council Onboarding Process**

The City Clerk presented a memo about a future council onboarding process. The Clerk had reached out to Laurel for their established process, and presented the info to the Council to see if they would support creating something similar for New Carrollton. Council members supported the proposal. They specifically mentioned that the plan should include reviewing the Maryland Open Meetings Act and the Maryland Public Information Act.

**X. Future Council Meeting Topics**

Councilmembers presented items they would like to see on future agendas. These included a taskforce to review the code, focusing discussions with residents on codes that affect them most as well as a

suggestion inviting Prince George County Public Schools to provide an update on the new school construction and any changes made regarding parking and transportation.

**XI. Motion to Adjourn**

Councilmember Lashley made a motion to adjourn the meeting. The motion was seconded by Councilmember Urbina. The motion passed (4-0-0). The meeting was adjourned at 6:15 pm.

MINUTES OF CITY COUNCIL SPECIAL LEGISLATIVE MEETING  
CITY OF NEW CARROLLTON  
DECEMBER 17, 2025

Present were Councilmembers Duane H. Rosenberg (virtual), Cynthia Mills (acting Chair), Lincoln Lashley, and Briana Urbina; Mayor Phelecia E Nembhard, City Manager Maisha Williams, DPW Director William Barclay, Police Chief Linwood Alston, and City Clerk Kaitlyn Schisler. Councilmember Malavé was excused.

**I. Call to Order**

The meeting was called to order at 6:15 p.m. by Vice Chair Mills in the Municipal Center, Room 230.

**II. Non-Consent Agenda**

- Councilmember Lashley made a motion for the City Council of the City of New Carrollton to approve Resolution 26-09, budget amendment reconciliation no. 5: to amend Ordinance 25-16 Current Expense Budget for FY2026. The motion was seconded by Councilmember Urbina. The motion passed (4-0-0).

**III. Consent Agenda**

Councilmember Urbina moved that the City Council of the City of New Carrollton approved the consent items listed herein A through C. The motion was seconded by Councilmember Rosenberg. The motion passed (4-0-0).

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| <b>a.</b> | <b>Approve the Council Workshop &amp; Legislative Meeting Minutes (November 5, 2025).<br/>Council Workshop &amp; Legislative Meeting Minutes (November 10, 2025).<br/>Council Workshop Meeting Minutes (November 17, 2025).<br/>Council Legislative Meeting Minutes (November 19, 2025).</b> |
| <b>b.</b> | <b>Budget Timeline Calendar</b>  |
| <b>c.</b> | <b>HVAC Contract</b>   |

**XI. Motion to Adjourn**

Councilmember Urbina moved to adjourn the meeting. Councilmember Rosenberg seconded the motion. The motion passed (4-0-0). The meeting adjourned at 6:17 p.m.

Respectfully submitted,

Kaitlyn Schisler  
City Clerk

**Note:** These minutes are a summary of the actions taken by the City Council and do not include all details of the discussions. Please refer to the official meeting video for a complete record.

Agendas and Approved Meeting Minutes can be found at:  
<https://www.newcarrolltonmd.gov/AgendaCenter>