



**City Council Workshop Meeting
Hybrid
New Carrollton Municipal Center
6016 Princess Garden Parkway
New Carrollton, MD 20784
Wednesday September 03, 2025, 7:00 PM**

Workshop Items for Discussion

- | | |
|---|-------------------|
| 1. Call to Order | |
| 2. Public Comments | 3 min each |
| 3. Council Announcements | 10 min |
| 4. Appointee Discussion (Police Chief) | 15 min |
| 5. Harland Street Update | 5 min |
| 6. Fuel Tank Update | 5 min |
| 7. Powhatan Bridge Update | 5 min |
| 8. Exempt Employee Time Recording Policy | 10 min |
| 9. Emergency Ordinance 26-04 Budget Amendment Reconciliation No. 2 | 10 min |
| 10. Public Comments | 3 min each |
| 11. Motion to Adjourn | |

Closed Session (if needed)

The Council may vote to enter into a closed session in accordance with the Maryland Open Meetings Act, General Provisions Article § 3-305(b), to discuss any matter permitted to be discussed in closed sessions under the Act, including, but not limited to, such as personnel issues, legal advice, pending litigation, or the acquisition of real property. If a closed session is held, the Council will announce the specific statutory authority and topics prior to the session as required.

PLEASE NOTE: This meeting of the City of New Carrollton Council will be a hybrid meeting. This means that you can attend in person, or virtually by using the below information.

Google Meet Link

City Council Workshop Meeting
Wednesday, September 3 · 7:00 – 10:00pm
Time zone: America/New_York
Google Meet joining info

Video call link: <https://meet.google.com/isw-qeep-cfr>

Or dial: (US) +1 402-526-0427 PIN: 103 239 274#

More phone numbers: <https://tel.meet/isw-qeep-cfr?pin=9906853183220>

If you would like to submit comments in writing please email Kaitlyn Schisler, at clerk@newcarrolltonmd.gov by 3:00 pm the day of the meeting. Comments are also welcome after any meeting.



**Reunión del taller del Ayuntamiento
Híbrido**

**Centro municipal de New Carrollton
6016 Princess Garden Parkway
New Carrollton, MD 20784**

Miércoles 3 de septiembre de 2025, 19:00 horas

Temas del taller para debate

- | | |
|--|-----------------------|
| 1. Llamar al orden | |
| 2. Comentarios públicos | 3 min cada uno |
| 3. Anuncios del Consejo | 10 minutos |
| 4. Discusión de designados (Jefe de policía) | 15 minutos |
| 5. Actualización de Harland Street | 5 minutos |
| 6. Actualización del tanque de combustible | 5 minutos |
| 7. Actualización del puente Powhatan | 5 minutos |
| 8. Política de registro de horas de empleados exentos | 10 minutos |
| 9. Ordenanza de Emergencia 26-04 Enmienda
Presupuestaria Conciliación No. 2 | 10 minutos |
| 10. Comentarios públicos | 3 min cada uno |
| 11. Moción de aplazamiento | |

Sesión cerrada (si es necesario)

El Consejo puede votar para entrar en una sesión a puertas cerradas de conformidad con la Ley de Reuniones Abiertas de Maryland, Disposiciones Generales, Artículo § 3-305(b), para discutir cualquier asunto Permitido discutir en sesiones cerradas según la Ley, incluir, pero no limitado a, como asuntos de personal, asesoramiento legal, litigios pendientes o adquisición de bienes inmuebles. Si se celebra una sesión a puerta cerrada, el Consejo anunciará la autoridad estatutaria específica y los temas a tratar antes de la sesión, según sea necesario.

NOTA: Esta reunión del Consejo Municipal de New Carrollton será híbrida. Esto significa que puede asistir presencialmente o virtualmente utilizando la información a continuación.

Enlace de Google Meet

Reunión del taller del Ayuntamiento

Miércoles 3 de septiembre · 19:00 – 22:00 horas

Zona horaria: América/Nueva York

Información para unirse a Google Meet

Enlace de videollamada: <https://meet.google.com/isw-qeep-cfr>

O marque: (EE. UU.) +1 402-526-0427 PIN: 103 239 274#

Más números de teléfono: <https://tel.meet/isw-qeep-cfr?pin=9906853183220>

Si desea enviar comentarios por escrito, envíe un correo electrónico a Kaitlyn Schisler a clerk@newcarrolltonmd.gov antes de las 15:00 h del día de la reunión. También se agradecen los comentarios después de la reunión.



**Réunion de l'atelier du conseil municipal
Hybride
Centre municipal de New Carrollton
6016 Princess Garden Parkway
New Carrollton, MD 20784
Mercredi 3 septembre 2025, 19h00**

Sujets de discussion de l'atelier

- | | |
|---|---------------------|
| 1. Appel à l'ordre | |
| 2. Commentaires publics | 3 min chacun |
| 3. Annonces du Conseil | 10 minutes |
| 4. Discussion avec le responsable (chef de police) | 15 minutes |
| 5. Mise à jour de Harland Street | 5 minutes |
| 6. Mise à jour du réservoir de carburant | 5 minutes |
| 7. Mise à jour du pont Powhatan | 5 minutes |
| 8. Politique d'enregistrement du temps des employés exemptés | 10 minutes |
| 9. Ordonnance d'urgence 26-04, amendement budgétaire, rapprochement n° 2 | 10 minutes |
| 10. Commentaires du public | 3 min chacun |
| 11. Motion d'ajournement | |

Séance à huis clos (si nécessaire)

Le Conseil peut voter pour entrer dans une session à huis clos conformément à la loi sur les réunions publiques du Maryland, dispositions générales, article § 3-305(b), pour discuter de toute question autorisée à être discutée à huis clos en vertu de la loi, inclure, mais sans s'y limiter, comme les questions de personnel, les conseils juridiques, les litiges en cours ou l'acquisition de biens immobiliers. En cas de séance à huis clos, le Conseil annoncera l'autorité statutaire et les sujets spécifiques avant la séance, si nécessaire.

ATTENTION : Cette réunion du conseil municipal de New Carrollton sera une réunion hybride. Vous pouvez donc y assister en personne ou virtuellement en utilisant les informations ci-dessous.

Lien Google Meet

Réunion de l'atelier du conseil municipal
Mercredi 3 septembre · 19h00 – 22h00
Fuseau horaire : America/New_York
Informations sur la participation à Google Meet
Lien d'appel vidéo : <https://meet.google.com/isw-qeep-cfr>
Ou composez le : (US) +1 402-526-0427 Code PIN : 103 239 274#

Plus de numéros de téléphone : <https://tel.meet/isw-qeep-cfr?pin=9906853183220>

Si vous souhaitez soumettre vos commentaires par écrit, veuillez envoyer un courriel à Kaitlyn Schisler, à l'adresse clerk@newcarrolltonmd.gov, avant 15 h le jour de la réunion. Les commentaires sont également les bienvenus après chaque réunion.



Prince George's County
 Department of Permitting, Inspections
 and Enforcement
BUILDING PLAN REVIEW DIVISION
 9400 Peppercorn Place, Suite 213
 Largo, Maryland 20774
 301.636.2070 ♦ FAX: 301.883.3852



SWIMMING POOL REMOVAL

The following checklist applies only to **Swimming Pool Removal**. The checklist serves as a minimum guideline for utilization by applicants to ensure compliance with building/structural plan review requirements. All items are subject to field inspection(s). Customers must check each box where applicable. If applicable boxes are not checked, the application will be denied and/or the inspector will require as-builts at inspection which will result in resubmission and review by the Building Plan Review Division. The department will not be held responsible for delays.

Building/Structural		Description
Not Applicable	Applicable	
Must Be Provided		Completely dimensioned site plan, showing delineation of all property lines/existing structures, location of the existing swimming pool, and setback dimensions from the pool to the existing structure(s)/property line(s).
Select either "FULL REMOVAL" or "ABANDONED-IN-PLACE." Do NOT select both.		
<input type="checkbox"/>	<input type="checkbox"/>	FULL REMOVAL — If a building is planned over or within five (5) feet of the pool, below requirements apply:
<input type="checkbox"/>	<input type="checkbox"/>	Remove the entire pool and all utilities. Dispose of the material at a licensed disposal/recycling facility.
<input type="checkbox"/>	<input type="checkbox"/>	Backfill the cavity under the supervision of a qualified soil engineer with a minimum compaction of 95% ASTM D-698 standard proctor. Required — Ensure a certified compaction report is submitted and approved by a DPIE inspector <i>prior</i> to obtaining a final inspection.
<input type="checkbox"/>	<input type="checkbox"/>	Any alternative to complete removal of a swimming pool must be proposed by the soil engineer and approved by DPIE <i>prior</i> to permit issuance.
<input type="checkbox"/>	<input type="checkbox"/>	ABANDONED-IN-PLACE — If no building will be built now or in the future over or within five (5) feet of the pool, the owner must comply with the below requirements:
<input type="checkbox"/>	<input type="checkbox"/>	Delineate the area as a non-buildable section of the property, which will result in a building restriction placed on the property. No structure will be allowed in or within five (5) feet of the pool area without obtaining grading and building permits for the full excavation and removal of all debris.
<input type="checkbox"/>	<input type="checkbox"/>	Remove the bond beam, gunite, and all improvements to a 24" minimum depth from the finished grade.
<input type="checkbox"/>	<input type="checkbox"/>	Cap all drains.

Continued on next page

Building/Structural		Description
Not Applicable	Applicable	
Must Be Provided		Completely dimensioned site plan, showing delineation of all property lines/existing structures, location of the existing swimming pool, and setback dimensions from the pool to the existing structure(s)/property line(s).
Select either "FULL REMOVAL" or "ABANDONED-IN-PLACE." Do NOT select both.		
		ABANDONED-IN-PLACE, continued
<input type="checkbox"/>	<input type="checkbox"/>	Select one (1) of the following options: 1. Install a minimum of one (1) hole every 25 square feet in the bottom of the pool. Each hole must be a minimum of one (1) foot by one (1) foot, and each block must be removed from the pool; OR 2. Break up the bottom of the pool, but the concrete does not have to be removed.
<input type="checkbox"/>	<input type="checkbox"/>	Regardless of the option utilized above, the bottom of the pool must be inspected prior to the backfill operation.
<input type="checkbox"/>	<input type="checkbox"/>	Place a 12-inch-thick layer of pea gravel or #4 rocks over the entire bottom of the pool.
<input type="checkbox"/>	<input type="checkbox"/>	Fill the pool with suitable soil or 3/4-inch (3/4") maximum size crushed rock, which must be compacted in eight-inch (8") layers with proper moisture and tractor rolled or tamped with compacting plate. No soil engineer or compaction testing is required, and no construction debris is allowed. The DPIE inspector shall be notified of the fill operation.
<input type="checkbox"/>	<input type="checkbox"/>	Proper regrading must meet County codes and regulations.
<input type="checkbox"/>	<input type="checkbox"/>	Sod or seed the yard in places where required.

CONSTRUCTION PROCESS

- 1) Do not drain pool water into the storm drain. It should be pumped and taken off-site.
- 2) All utilities must be terminated (*i.e.*, gas line, electrical connection, and plumbing).
- 3) The pool filter, heating equipment, and filtration piping must be removed from the site.
- 4) Stockpiling material in the street or on any public right-of-way is not permitted.
- 5) Call DPIE for a final inspection.

August 26, 2025

Maisha M. Williams, MBA, CPM
City Manager
6016 Princess Garden Parkway
New Carrollton, Maryland 20784

RE: Harland Pool Filling Bids

Maisha,

Below are some notes to consider after reviewing the proposals received for the Harland Pool site. Our design plans were put together based upon the assumption that there is no sediment control review or building permit required. When we initially spoke about this the City was on board with this. We think that the contractor should be made aware of this if this is still the intent. There seems to be concerns about hazardous materials within the pool house. Does the city have any note of possible hazardous materials within the pool house? Do you know when the last time the pool house was inspected? We understand that the pool house has been abandoned for some time. The review of the bids is based upon the fact that no permitting will come into play. If the city wants to pursue county permitting that will require additional time. The county may require a sediment control review since the project is over 5000 sf and 100 cy of disturbance if the City and the contractor decides to go that route. These are just things to keep in mind contractually and from a time line standpoint. I would spell out that the city will not responsible for "any" required permitting or make sure that the City is not interested in pursuing a permit for this project. Even though we are not getting a permit for the project it may be a good idea to have the contractor hire a geotechnical engineer to oversee compaction and do some testing. This may provide the City with peace of mind in the future.

Capital Builders Group, Inc.

1. The proposal may be good for only 30 days.
2. Judging from some of the tasks this proposal is for abandonment-in-place and not full removal.
3. They list "call in and pass inspection" as one of the task but, if we are not requiring permitting then this is not needed.
4. They list "backfilling remaining with existing site dirt". There is no existing site dirt unless the City has excess dirt that should be used for the pool. They are calling for concrete debris to be used for filling the pool. If we are going by the new certification, we should assume that imported fill material be used.
5. Pricing for sediment controls were not included. The contractor is assuming that sediment controls are being supplied by the City.
6. Bid is not clear if the "kiddie pool" is included.
7. There is no mention on how they will deal with utilities.
8. No mention of proposed duration.

Avalos

1. The proposal doesn't include the "kiddie pool".
2. Full debris removal and pool infill.
3. There is no mention on how they will deal with utilities.
4. Sediment controls are not mentioned.
5. No mention of proposed duration.
6. No mention of any warranty.

Infinity Building

1. Includes a geotechnical engineer and survey.
2. The bid assumes that there will be building permit and permit fees provided by others.
3. Sediment controls will be included.
4. Plumbing included capping water and sewer lines.
5. No mention of the kiddie pool.

Infinity Building has included coordination with a plumber for capping utilities in their proposal and also includes the use of a geotechnical engineer also. If you go with them, I would just ask for clarification on a few things.

If you have any questions, please call me at (301) 434-7000.

Sincerely,
Brandon Freeman, P.E.

Complete Removal at 600 Harland Street

Company	Price	Scope of Work
<p>CDM and Associates Worldwide LLC</p> <p>11325 Random Hills Road Suite 360-A211 Fairfax, Virginia 22030</p> <p>Charles (Chuck) Desmond Moore / 703.258.5026</p>	<p>\$415,000.00</p>	<p>Swimming Pool Demolition – City of New Carrollton \$210,000</p> <ol style="list-style-type: none"> 1. Visit the site 2. Secure building permit in our company name 3. Contact Miss Utility 4. Mobilize to the site 5. Break up the concrete pool bottom and walls (approximately 24 inches below grade). 6. Call in and pass inspection for backfill 7. Import and install 12 inches of pea gravel to the bottom of the pool area. 8. Backfill pool cavity with broken concrete and concrete flatwork 9. Backfill remaining area with existing site dirt 10. Compact material in 8-inch lifts 11. Hold compacted material and tie into existing grades 12. Import unscreened dirt for the final top cover <p>Small Building Demolition- \$30,000</p> <ol style="list-style-type: none"> 1. Visit the site 2. Contact Miss Utility 3. Mobilize to the site 4. Demolish the structure 5. Haul off all non-structural debris (wood, shingles, etc.) 6. Use existing on site dirt material for back grading 7. Import unscreened filled dirt and bring to grade – tie into existing outer edge grades 8. Grade the area to blend with the surroundings <p>Large Building Demolition-\$88,000</p> <ol style="list-style-type: none"> 1. Visit the site 2. Contact Miss Utility 3. Mobilize to the site 4. Demolish the structure 5. Haul off all non-structural debris (wood, shingles, etc.) 6. Concrete flatwork, block and walls to be placed into the pool cavity. 7. Use existing on site dirt material for back grading 8. Import unscreened filled dirt and bring to grade – tie into existing outer edge

		<p>grades</p> <p>9. Grade the area to blend with the surroundings</p> <p>Deposit (15%) \$ 62,500.00.</p> <p>Permit Presentation (10%) \$ 41,500.00.</p> <p>Equipment Delivery (15%) \$ 62,500.00.</p> <p>Small Building Demolition Completion \$ 30,000.00.</p> <p>Large Building Demolition Completion \$ 88,000.00.</p> <p>Pool Backfill Inspection Approval \$ 89,000.00.</p> <p>Balance at Completion (10%) \$ 41,500.00.</p>
<p>Avalos Stonework and Landscaping</p> <p>6606 Hillwood Dr Riverdale, MD 20737</p>	<p>\$251,319.00</p>	<p>To be removed around pool \$8,420.00</p> <p>Removal for 24 inch on walls of pool \$8,880.00</p> <p>holes on bottom of pool \$2,590.00</p> <p>280 tones of gravel for bottom of pool \$23,375.00</p> <p>Back backfilling poll 1272 yards of dirt. \$103,760.00</p> <p>Removal of 120'x26' \$37,536.00</p> <p>Removal of 11,452 sf of concrete floors \$45,808.00</p> <p>Removal and back filling of pool house \$21,000.00</p>

<p>Infinity Building 5800 Woodcliff Road Suite 108 Bowie, MD 20720</p> <p>(410)-255-9040 www.infinitybuildinginc.com</p>	<p>\$208,243.00</p>	<p>Complete demolition of the old Suburban Aquatic Club located at 6000 Harland St, Lanham, Md 20706. The project will include the following scope of work. (Plumbing infrastructure abandonment) (Electrical main feed abandonment) (Site work and Demolition) All needed permits</p> <p>Plumbing:</p> <ol style="list-style-type: none"> 1.-Cap all plumbing inside the existing pump house to prepare for its demolition. 2.-After the pump house is demolished, cap all water lines 18 inches below grade. 3.- Cap off the 2" main water supply line after the water meter and provide abandonment documentation. 4.- Cap and fill the sewer main at the existing manhole/ clean-out vault to WSSC plumbing code standards. After abandonment, provide the City of New Carrollton with WSSC plumbing abandonment documentation. <p>Electrical:</p> <ol style="list-style-type: none"> 1.- disconnect all electrical components within the existing pump house and pools. Ensure all electrical work is done in conjunction within the national electrical code safety standards. 2.-Abandon the main electrical feed components to the property in place. 3.- Insure that a l electrical to the property is deenergized after the property sub meter base.
---	----------------------------	--

		<p>Demolition project: 1.-Demolish the pool house, including concrete floors and sumps.</p> <p>2.-Demolish the fence around the smaller pool.</p> <p>3.-Demolish the old pool pump house.</p> <p>4.-Remove and dispose of all pool pump equipment offsite.</p> <p>5.- Provide the site demolition permit for this project.</p> <p>Site work:</p> <p>1.- Install silt fencing for erosion control down hill from a site work project.</p> <p>2.-Chip the concrete of the existing pools to a depth of 2 feet below grade.</p> <p>3.-Chip and remove concrete sidewalks surrounding the pools as necessary.</p> <p>4.-Backfill both pools with on-site materials and existing sidewalk (broken into small pieces) up to 1 foot below the finished grade.</p> <p>5.-Perform final grading of the site work and let soil stabilize.</p> <p>6.-Remove all sediment and erosion controls upon project completion.</p> <p>3rd Party Soil Engineer</p>
--	--	--

		<p>1 Year labor warranty by Alliance Trade ServicesWarranty:</p> <p>1-Year Labor Warranty Coverage: This warranty covers the cost of labor for repairs to the plumbing project for a period of one year from the date of completion. Details: This warranty covers the cost of labor for repairs needed due to defects in workmanship of the plumbing abandonment project . It does not cover issues caused by misuse, neglect, or damage caused by others. What is covered: The cost of the technician's labor to diagnose and fix problems caused by defects in workmanship or materials. What is not covered: Damage caused by misuse, neglect, or accidents. Repair or replacement of parts due to normal wear and tear. Labor costs for any work performed beyond the warranty period.</p>
--	--	--



Capitol Builders Group, Inc.

www.mycapitolbuilders.com

5520 C Hempstead Way

Springfield VA 22151

A Class A Licensed Contractor

Phone 703-494-4220. Fax 703-494-1554

Virginia # 2705124006 // DC # 410519000179 // MHIC # 136813

RESPECTFULLY SUBMITTED TO:
CITY OF NEW CARROLLTON
ATTN: MR. QUENTIN DAWSON
6016 Princess Garden Parkway
New Carrollton, Maryland 20784-2898
301.459.6100 / 667.379.0214 / qdawson@newcarrolltonmd.gov

We Capitol Builders Group, Inc. (CBG) Propose to perform the remodeling work at the above mentioned address owned by you in accordance with this proposal, attached work summary, and The attached plans (if applied).

Any Alteration or deviation from above specifications involving extra costs, Will be executed, only upon written order, and will become an extra charge Over and above and estimate. All agreements contingent upon strikes, accidents and or delays beyond our control Owner to carry fire tornado and other necessary insurance upon above work.

Note: This proposal may be withdrawn by us if not accepted within 30 days

Acceptance of Proposal

The prices below, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above. If payment is not received within thirty (30) days following contract completion, the finance charged in the amount of 18% per annum shall accrue the balance owed until paid in full. If this account is placed in the hands of an attorney for collection the customer shall be liable for all costs of collection including but not limited to attorney fees in the amount of 25% of the balance owed.

Warranties up on acceptance of proposal

- CBG provides a limited warranty on all CBG, and its subcontractors supplied labor and materials used in the job for a period of one year following substantial completion of all work.
- CBG will not warranty any materials furnished by the owner or other contractors and suppliers.
- CBG will not be responsible for any materials damages to part or totally beforehand brought to the job site.
- All materials that are covered by a manufacturer's warranty are strictly covered by the warranty of the manufacturer.

Work cancellations.

Customer has three business days to cancel signed contract without any penalties if desired not to proceed with project, such cancellation must be presented in writing prior to mid night of third business day after signing Contract.

Approval initial: _____ // _____ CBG **HAS GONE GREEN!! WE ARE NOW OFFERING ZERO VOC PAINT.**
OWNER CBG



Capitol Builders Group, Inc.

QUOTE # 250730CDM081

- Compact material in 8-inch lifts
- Hold compacted material and tie into existing grades
- Import unscreened dirt for the final top cover

Estimated Cost: \$210,000

Small Building Demolition

- Visit the site
- Contact Miss Utility
- Mobilize to the site
- Demolish the structure
- Haul off all non-structural debris (wood, shingles, etc.)
- Use existing on site dirt material for back grading
- Import unscreened filled dirt and bring to grade – tie into existing outer edge grades
- Grade the area to blend with the surroundings

Estimated Cost: \$30,000

Large Building Demolition

- Visit the site
- Contact Miss Utility
- Mobilize to the site
- Demolish the structure
- Haul off all non-structural debris (wood, shingles, etc.)
- Concrete flatwork, block and walls to be placed into the pool cavity.
- Use existing on site dirt material for back grading
- Import unscreened filled dirt and bring to grade – tie into existing outer edge grades
- Grade the area to blend with the surroundings

Provided by the City of New Carrollton (For All Scopes):

- Site plan existing and revised
- All utility service termination
- Remove water from pool
- Grading plans (if required)
- Erosion and sediment control
- Pool pump plumbing and electrical termination
- Metal fence removal
- Seed and straw mat

Approval initial: _____ // _____ CBG *HAS GONE GREEN!! WE ARE NOW OFFERING ZERO VOC PAINT.*
OWNER CBG



Capitol Builders Group, Inc.

QUOTE # 250730CDM081

Note:

- No asbestos removal
- Concrete footings stay in place
- Concrete demolition based on 12-inch thickness
- All concrete is to go into the pool cavity (no concrete haul off)
- CBG, needs clear access, water and electricity.
- Remove all interior items from the pool project area provided by others.
- Land disturbance plans, silt fence or ground cover not included.
- No price deducts for quantitative values or measurements apply.
- Charles D. Moore will mark and direct employees to the repair sites.
- All work is based on existing water, electricity, plumbing and HVAC.

Special Note:

- CBG will tidy up the project approach area.
- Temporary orange plastic construction fence installed daily (if necessary).
- Any tree trimming or additional work for access provided by others.
- All documents necessary for a permit (i.e., Plat, etc.) will be provided by others.
- This estimate does not include bonding costs or other fees that may be required by the city or any governing agency and are unknown at this time. Any such requirements will be addressed and itemized in the formal proposal once confirmed.
- As the customer, I acknowledge, I have the authority to direct CBG, and or assigns and all subcontractors, to leave the public roadway and enter private property to make delivery and service and I shall be responsible for any damages incurred, because of such entry and do hereby agree to hold harmless and indemnify CBG and or assigns and all subcontractors against all claims and losses caused thereby. CBG will not disclose the owner's identity or specific address in any videos or photos.

General Project Key Notes:

- ❖ Capitol Builders Group, Inc. is a fully licensed bonded and insured General Contractor
- ❖ A full year of workmanship is part of our warranty on our projects as specified above
- ❖ CBG, INC. to provide all materials to complete projects using materials such as:
 - ❖ Specified on work scope but not limited to upgrades at owner's expense.
 - ❖ Express warranties do not include paint, fading grout or caulking breakage.

This agreement was made this _____ day of _____ 2025, by Capitol Builders Group, Inc. (the "Contractor") and City of New Carrollton Maryland (the "Customer") for work at: 6000 Harland Street Lanham, Maryland 20706 (the "Premises"). The Customer agrees to pay the Contractor the total sum of Four Hundred Fifteen Thousand Dollars (\$415,000.00) for the completion of all scopes of work outlined in this agreement and supporting documentation.

Approval initial: _____ // _____ CBG HAS GONE GREEN!! WE ARE NOW OFFERING ZERO VOC PAINT.
OWNER CBG



Capitol Builders Group, Inc.

QUOTE # 250730CDM081

CONTRACT ADDENDUM

a. Deposit (15%)	\$ 62,500.00.
b. Permit Presentation (10%)	\$ 41,500.00.
c. Equipment Delivery (15%)	\$ 62,500.00.
d. Small Building Demolition Completion	\$ 30,000.00.
e. Large Building Demolition Completion	\$ 88,000.00.
f. Pool Backfill Inspection Approval	\$ 89,000.00.
g. Balance at Completion (10%)	\$ 41,500.00.

SUBMITTED TO: _____ DATE: _____
 City of New Carrollton / Owner

SUBMITTED TO: _____ DATE: _____
 Mr. Martir Hernandez / Contractor Builder

Additional notes:

- 01- _____
- 02- _____
- 03- _____
- 04- _____
- 05- _____
- 06- _____
- 07- _____
- 08- _____
- 09- _____

Approval initial: _____ // _____ **CBG HAS GONE GREEN!! WE ARE NOW OFFERING ZERO VOC PAINT.**
 OWNER CBG



Proposal for City of New Carrollton MD.

Harland st Pool backfill project.

Contractor: Alvaro Monterroso

Maryland Home Improvement Licence # 135596.

Job order. 6000 Harland St Lanham, MD 20706

description:

Removal of concrete back filling of pool, pool house removal and grass seed.

ASL will perform removal of 3,716 square feet around pool it includes back side next deeper area , left and right side just to front line of pool. All concrete to be hauled away to recycling center. \$ 18,580.00

After concrete around pool gets remove ASL will will bring 92 yards of top soil and spread it to replace concrete to get removed will also spread grass seed and straw. \$ 8,420.00

ASL will perform removal of bond beam of pool will remove 24 inch from final grade, will haul debris to recycle place. \$8,880.00

ASL will removed 210 sections of concrete on Bottom of pool each section 12"x12" minimum, sections of concrete to be removed and hauled to recycle place. \$ 2,590.00



ASL will perform installation of 280 tones of #57 clean stone for bottom of pool . Stone will be 12 inch thick will compact it with a drum roller. 23,375.00

ASL will perform installation of 1,272 yards of clean dirt, it will be compacted with drum roller at every 8 inch layers. In order to back fill pool are, last 4 inch will be top soil. Will spread grass seed and straw. 103,760.00

Removal and back filling does not include what us to be kids pool or concrete on the other side of chain link fence.

Topsoil and grass seed to substitute concrete

To be removed around pool	\$ 8,420.00
Removal for 24 inch on walls of pool	\$ 8,880.00
holes on bottom of pool	\$ 2,590.00
280 tones of gravel for bottom of pool	\$ 23,375.00
Back backfilling poll 1272 yard of dirt.	\$ 103,760.00
Removal of 120'x26'	\$ 37,536.00
Removal of 11,452 sf of concrete flors	\$ 45,808.00
Removal and back filling of pool. House	\$ 21,000.00
Total cost of project	\$ 251,319.00



Payment: Contractor will take a 1/3 deposit at the signing of this contract, another 1/3 installment at the middle of the project, and the. final 1/3 payment at the end of the project, once work has been completed to the client's satisfaction. If any checks are to be mailed please make check Payable to Alvaro Monterroso and please mail check to : 6606 Hillwood Dr Riverdale MD 20737

Customer Signature: _____ Date: _____

Contractor Signature: _____ Date: _____



PROJECT:	New Carrollton pool - Complete removal	CLIENT	City of New Carrollton
ADDRESS:	6000 Harland st , Lanham, MD 20706		
ESTIMATOR	M. Boone	PRE-BID/SITE WALK	7.3.2025
SQUARE FEET	N/A		
DATE	7.18.2025	FINISHED AREA	N/A SF
ARCHITECT:	N/A		
DOCUMENTS DATED:	Complete removal of large pool and structures		
REVISIONS/ADDENDUMS			

DESCRIPTION	INCLUDED/EXCLUDED	QUANTITY	UNIT	UNIT COST	TOTALS
-------------	-------------------	----------	------	-----------	--------

DIVISION I - General Requirements

Supervision		1.00	LUMP SUM	\$ 10,650.00	\$ 10,650.00
General Conditions		1.00	LUMP SUM	\$ 4,765.00	\$ 4,765.00
3rd party soil engineer		1.00	LUMP SUM	\$ 7,390.00	\$ 7,390.00
Survey		1.00	LUMP SUM	\$ 4,500.00	\$ 4,500.00
GENERAL REQUIREMENTS					\$ 27,305.00

DIVISION II - SITE WORK

DIVISION II					\$ 134,900.00
Demolition - Sitework		1.00	LUMP SUM	\$ 134,900.00	\$ 134,900.00
*ALTERNATE				\$ -	

DIVISION XV - MEP

DIVISION XV					\$ 22,900.00
Plumbing		1.00	LUMP SUM	\$ 22,900.00	\$ 22,900.00
*ALTERNATE				\$ -	

COST OF THE WORK					\$ 185,105.00
Overhead & Profit					\$ 23,138.00
Performance and Payment Bond	Excluded				
TOTAL PROPOSAL					\$ 208,243.00



PROJECT CLARIFICATIONS

6000 Harland St - Pool Demolition – Complete Removal

General Clarifications:

1. Our proposal is based on entering into a mutually agreeable form of contract for construction,
2. Our proposal is based on the following qualifications with regard to the preliminary schedule:
 - a. We assume all work will be performed during normal working hours,
 - b. We have included one (1) mobilization for this project,
 - c. Pricing is for a 3-week construction duration.
3. To meet the project completion date our proposal is based on a prompt response to Requests for Information (RFI) within 48-hours,
4. Payment and performance bonds are not included, but can be provided at additional cost,
5. We assume the general building permit and permit fees are provided by others,
6. We have included a one (1) year warranty on the Work,
7. We have included full-time, qualified field supervision,
8. We assume that AutoCAD drawings will be provided at no additional cost for shop drawing development,
9. The Owner and Contractor shall jointly document the existing conditions of the work area prior to us commencing work,
10. We assume all existing work meets current code requirements,
11. Infinity Building Services is not responsible for any material or equipment delays or cost increases associated with the current logistical/supply chain issues, COVID-19, or War in Europe or the Middle East.
12. We will coordinate with the Owner/Tenant's vendors and subcontractors, but cannot be responsible for schedule delays associated with the Owner/ Tenant's vendors, failed inspections due to the Owner/Tenant's vendors or subcontractors,
13. We exclude material and equipment cost escalations beyond our control,
14. This proposal is good for 30 (30) Days from the date written on our proposal,
15. We assume this project is being built under an Open Shop format and exclude any union trades,
16. We exclude 3rd Party Inspection Services,
17. We exclude material and special inspection services,
18. We exclude public right-of-way bonds,
19. We assume water and electricity is available at the site at no cost to the Contractor,
20. We have not included any GPR services,

RESTAURANT · RETAIL · HOSPITALITY · EDUCATIONAL · OFFICE · MEDICAL · INTERIORS

5800 Woodcliff Road Suite 108, Bowie, MD 20720 · 410-255-9040 · www.infinitybuildinginc.com



21. Our proposal is based on being able to place a 30-Yard dumpster at the site.
22. This proposal does not include the additional costs associated with connections to un-valve pipe connections that require extraordinary measures such as wet taps, pipe freezing, etc.
23. We exclude liquidated, consequential or other litigated damages.
24. We exclude LEED Certification
25. We exclude builders risk insurance coverage,
26. We have included the following trade permits:
 - a. Plumbing,
 - b. No other permits are included and excluded,
27. Payments to the Contractor that exceed thirty (30) days in arrears dramatically affects our ability to secure proper manpower, material and equipment. We will not guarantee the project schedule when payments are more than thirty days overdue.
28. We exclude any post-bid price increases to tariffs, taxes and/or price adjustments caused by the Federal Government,
29. We have excluded chain link fencing, temp. railing, guard rails, or gates of any kind, new, relocation, or salvage
30. We have not included landscaping, new trees, mulch, topsoil, sod, matting of any kind
31. We have excluded disposal or removal of contaminated or hazardous materials
32. We have not included private locating service (miss utility only)

Project Clarifications:

Division 2: Site Construction:

- We exclude all utility services and tap fees,
- We exclude any underground obstructions,
- Demolish and dispose of existing pool building, pump building, concrete slabs, concrete pool deck, tot pool, large pool in its entirety, all utilities to pool, fencing, and pool equipment.
- Import and place suitable fill in 8" lifts to finish grade, grade area to provide positive drainage.
- Furnish, install, and removal of silt fence, filter bag,



- seed and straw site one time only.

Division 3: Concrete:

- N/A

Division 5: Metals:

- N/A

Division 6: Wood and Plastic:

- N/A

Division 7: Thermal Protection:

- N/A

Division 8: Openings:

- N/A

Division 9: Finishes:

- N/A

Division 10: Specialties:

- N/A

Division 15: Mechanical:

- We have included capping the water main at the meter.
- We have included capping the sewer at the manhole.

Division 16: Electrical:

- The electrical service is to be cut off at the pole. The customer will coordinate with Pepco directly
- We have not included removing the power pole

Exempt Employee Time Recording Policy

Effective Date: August XX, 2025

Issued By: LaTisha Thornton, Director of Human Resources

Purpose: As part of our efforts to ensure accurate attendance, accountability, and efficient business operations, all exempt (salaried) employees are required to record their time worked each day by clocking in/out using the designated timekeeping system, Paycom.

This requirement is for recordkeeping and attendance purposes only. It does not change your exempt status under the Fair Labor Standards Act (FLSA) and Maryland law. Exempt employees will continue to be paid on a salary basis.

- **Recording Hours:** Exempt employees' must accurately record their arrival, departure, and lunch period each workday.
- **Compensation:** Exempt employees' salary will not be reduced based on variations in the number of hours worked, except in limited circumstances permitted by law.
- **Accountability:** Recorded time will be used to ensure accurate attendance records, track the use of paid leave, and support workload and succession planning.
- **Non-Compliance:** Failure to accurately record hours or falsifying time records may result in disciplinary action, up to and including removal.

This policy is intended to promote consistency, fairness, and compliance, while maintaining the salary-exempt status of applicable employees.



Emergency Ordinance 26-04
Budget Amendment Reconciliation No. Two:
To Amend Ordinance 25-16
Current Expense Budget for FY 2026

Effective: September 17, 2025

AN ORDINANCE OF THE CITY COUNCIL OF NEW CARROLLTON AMENDING THE ADOPTED BUDGET FOR THE FISCAL YEAR BEGINNING JULY 1, 2025, AND ENDING JUNE 30, 2026, AS EMBODIED IN ORDINANCE 25-16, TO REFLECT THE RECEIPT OF NEW AND ADDITIONAL REVENUES, AND TO ADJUST VARIOUS EXPENDITURES.

WHEREAS, the City Council of New Carrollton (the "City Council"), a body politic and corporate of the State of Maryland, is authorized to adopt a fiscal year budget pursuant to City Charter §C-14, "Budget and Finance"; and

WHEREAS, the Fiscal Year 2026 budget was adopted via Ordinance No. 25-16; and

WHEREAS, the City Council recognizes the importance of proceeding with and completing the Community Gardens, Westfield-Stormwater, and Food Forest Grant projects, which are critical to advancing environmental sustainability, public health, and community engagement in New Carrollton; and

WHEREAS, the City has received a reimbursable grant in the amount of \$49,859 to enhance the Lamont and St. Christopher's Community Gardens, which will improve accessibility, increase sustainability, and expand overall community benefit; and

WHEREAS, the City has also received a reimbursable grant in the amount of \$10,000 for the Westfield-Stormwater project, which will implement a water basin to capture stormwater runoff, reduce erosion, and include rock placements to mitigate further runoff and prevent future erosion; and

WHEREAS, the City has been awarded a Food Forest Grant in the amount of \$2,318.15 to support the planting of a diverse range of food-bearing trees, shrubs, and perennial plants, which will provide year-round access to fresh produce, promote environmental sustainability, and encourage community involvement; and

WHEREAS, the total funding necessary to support these three projects amounts to \$62,177.15; and

WHEREAS, the City Council desires to amend the Fiscal Year 2026 budget to reflect the receipt of these grants and the appropriation of funds necessary to complete the aforementioned projects; and

WHEREAS, amending the budget to account for these new revenues and expenditures ensures transparency, accountability, and the efficient execution of community priorities;

Section 1. NOW THEREFORE, BE IT ENACTED AND ORDAINED by the City Council of New Carrollton, that Ordinance 25-16, Current Expense Budget for the City of New Carrollton, Maryland for Fiscal Year 2026, under the heading of "City of New Carrollton FY 2024 Adopted Budget" be and hereby is amended as follows:

Account	Description	Original Budget	Decrease Revenue/Increase Expenditure (\$)	Increase Revenue/Decrease Expenditure (\$)	Amended Budget (\$)
100-54010-430	PARKS, FIELDS & TREE MAINTENANCE	38,000.00	10,000.00		48,000.00
100-54030-430	CURB TREES	1,500.00	2,318.15		3,818.15
100-54040-430	COMMUNITY GARDEN	1,000.00	45,859.00		46,859.00
100-33150-000	OTHER MISCELLANEOUS GRANTS	193,054.00		58,177.15	251,231.15
			58,177.15	58,177.15	

Section 2. BE IT FURTHER ENACTED AND ORDAINED by the City Council of New Carrollton, Maryland, with at least four-fifth of the total Council concurring, that this Ordinance be deemed an emergency ordinance so that it shall become effective immediately upon approval by the Mayor or when passed over a Mayoral veto by the City Council.

INTRODUCED AND ENACTED BY THE CITY COUNCIL OF NEW CARROLLTON, MARYLAND ON THE 17th DAY OF September, 2025.

EFFECTIVE DATE: September 17, 2025

Attest:

City of New Carrollton

Kaitlyn Schisler
City Clerk

Duane Rosenberg
Chairman, City Council

Date: _____

Approved:

Phelecia E Nembhard
Mayor

Date: _____